

Service Site End-of-Term Performance Evaluation 08-09

Member Name: _____ Volunteer Program: _____

Service Site: _____ Site Supervisor Name: _____

AmeriCorps member development is an important goal of CNVS AEAP. Performance evaluations are intended to be a mutual exchange of information, enabling members to progress toward their optimal performance potential. Therefore, providing candid responses is very important. The following competencies have been identified as areas in which members can continually strive to better themselves. Using the scales provided below, please evaluate the member based on her/his day-to-day performance and your observations as the Site Supervisor. Place an "X" in the rating area that best describes the member's performance.

Please rate your AmeriCorps member in the areas listed below: (Mark your answers with an X in the appropriate box)	<u>Excellent</u>	<u>Good</u>	<u>Fair</u>	<u>Poor</u>
1. Demonstrates knowledge and preparation to provide service effectively				
2. Fills out and submits all relevant paperwork in a timely manner				
3. Sets realistic goals and follows through with commitments				
4. Honors time commitments and demonstrates time/priority management Skills				
5. Utilizes feedback and constructive criticism				
6. Represents the program professionally				
7. Shows initiative and self motivation				
8. Demonstrates decision-making and organizational skills				
9. Maintains a constructive and mature attitude throughout challenges				
10. Demonstrates resourcefulness in generating solutions to problems				
11. Accepts personal responsibility for learning and contributing				
12. Interacts appropriately with on-site personnel, clientele, or public				
13. Creative and/or resourceful in problem solving				
14. Demonstrates concern for the quality, accuracy, and completeness of tasks performed				



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Site Supervisor's narrative evaluation:

AmeriCorps Member's self-evaluation:

_____ I agree with this evaluation _____ I do not agree with this evaluation

Comments:

**Member's Signature*

**Date*

**Supervisor's Signature*

**Date*